

Note: Kindly submit this format with organization logo and letter head.

APPENDIX-1

PRIVATE PROVIDENT FUND – MONTHLY CONTRIBUTION DETAILS

Name of the Organization

Organization PPF Registration no:

Contribution for the month of:

| Name of Employee | CID /work permit No/ P.F A/c No | Designation | Basic Pay | Contribution | | Total | If there is any Contribution Changes from previous month if any, tick in the box |
|------------------|---------------------------------|-------------|-----------|--------------|----------|-------|--|
| | | | | Employer | Employee | | |
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(Sign and seal of Company)

NOTE: Please provide necessary details to be incorporated in case of employee on transfer/New Recruited and resigned as per the format given below:

1.Transfer Details:

| Sl.no | Name of Employee | CID no/Work permit/PPF no. | Transfer from | Transfer to |
|-------|------------------|----------------------------|---------------|-------------|
| | | | | |

2.Resigned:

| Sl.no | Name of Employee | CID no/Work permit/PPF no. | Resigned Date |
|-------|------------------|----------------------------|---------------|
| | | | |

3.New Recruits:

In case of new recruits, kindly submit the dully filled employee registration form and nominee form.